



MSMC Residential Realty, LLC
Rose Associates, Inc. / Managing Agent

INSPECTION NOTICE

Dear Occupant:

Please be advised that once your Vacate Notice is sent to the Mount Sinai Real Estate office you must contact your Superintendent to schedule an appointment for a preliminary inspection of your apartment. The inspection should be no later than one week before you vacate your apartment between Monday to Friday from 11:00am-3:00pm. Also be advised that you are responsible for the rent until the **keys are returned** to the Management Office or the Superintendent.

If you live in **Aron Hall**, you must contact your Superintendent at (212-241-6440) to schedule your inspection or you can schedule the inspection through **BuildingLink**.

To schedule an appointment for inspection:

Name: _____

Date: _____

Time: _____

Address: _____

Phone: _____



Note: The Occupancy Agreement provides that the apartment be restored to its original condition. Normal wear and tear is the only exception. If any furniture is left in the apartment the vacating tenant will be CHARGED for its removal. This is determined by the number of people used and hours needed to move the items from the apartment. The apartment must be left empty and broom clean. Kitchen, living room, dining room, bedroom, bathroom, and terrace all must be cleaned.

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